

Rock Creek Public Library Board of Directors  
Regular Meeting  
May 23, 2023

The meeting of the Rock Creek Public Library Board of Trustees was called to order by Ken Brown at 4:35 PM. Roll Call was taken with the following members present: Vicky Ritter, Ken Brown, Kathy Perry, Megan Krippel Beverly Martin (via phone), Sally Fell (via phone) and Sean Ratican. Trustee Sally Fell and Beverly Martin didn't vote on motions.

23-036 A motion was made by Ken Brown, seconded by Kathy Perry, to enter into executive session to discuss State Audit for Year 2021 and 2022 and invite Dennis Mauer from the State Auditor and Fiscal Officer in at 4:35 PM. The motion passed with all members present in favor.

23-037 A motion was made by Ken Brown, seconded by Kathy Perry, to come out of executive session at 5:15 PM. The motion passed with all members present in favor

Library Board of Trustees recess until 5:30 PM.

23-038 A motion was made by Sean Ratican, seconded by Megan Krippel, to open the public hearing for the Alternative Tax Budget for Year 2024 to submit to the School District which will then be submitted to the County at 5:30 PM. The motion passed with all members present in favor.

23-039 A motion was made by Megan Krippel, seconded by Sean Ratican, to close the public hearing for the Alternative Tax Budget for Year 2024 to submit to the School District which will then be submitted to the County and approve the Year 2024 Alternative Tax Budget at 5:40PM. The motion passed with all members present in favor.

23-040 A motion was made by Sean Ratican, seconded by Megan Krippel, to approve the April Treasurer financial reports. The motion passed with all members present in favor.

Fiscal Officer informed the Library Board the employee health insurance is increasing \$73.06 per month for single coverage starting in July.

Fiscal Officer informed the Library Board that she reached out Jan-Pro requesting May invoice which they stated was mail at the beginning of the month and as of tonight's meeting the Library still has not received the invoice in the mail.

Fiscal Officer information the Library Board that Northeast Ohio Natural Gas May invoice shows a past due amount however April bill was paid on April 19 per the cancel check.

Library Director Report: (Sally Fell – Volunteer Interim Director)

Staffing: Awesome team with complimentary skills and dedication; performance goals were completed and reviewed individually with each employee; please direct trustee concerns to director. Programming: Kids chess club started. There are 2 sessions in May; summer lunch program will start week of June 5. Still will have training; an article

encouraging Hoopla use was published in Gazette and Shores News; Children's summer reading and a new Adult summer reading programs begin in June. The theme set by the American Library Association this year is "All Together Now". Trustee Topics: policies in process- credit card, scheduling meeting. Administrative: 2024 preliminary budget was done; staffing review was completed; reviewed employee weekly reports with staff. Discussed trends as well as areas for improvement. Facility: discussed cabin mowing with Village of Rock Creek; received quote for updates to 3 bathrooms. Work will be scheduled for June/July; electricity will move to NOPEC. Other: arrived at library twice this month to find only one parking spot open. This is a result of increased programming and library usage.

The Library Board of Trustees discussed the upcoming renewal levy and Fiscal Officer provided draft resolutions which should be review by legal counsel prior to acting. Fiscal Officer explained that there are two resolutions needed for placing the levy on the ballot and that the School Board has to request for the levy to be placed on the ballot. Ken Brown is to contact the Prosecutor Office and Board of Elections in reference to the Resolution language. The June Library Board meeting may need to be change in order for the Resolution to be presented to the School Board so they can act at their June 27<sup>th</sup> regular scheduled board meeting.

23-041 A motion was made by Sean Ratican, seconded by Megan Krippel to approve the Library Director job posting. The motion passed with all members present in favor.

Public Comment: None

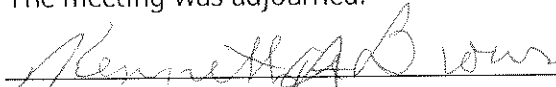
23-042 A motion was made by Megan Krippel, seconded by Ken Brown to enter into executive session at 6:22 PM and invite in Fiscal Officer to discuss employee staff and legal. The motion passed with all members present in favor.

23-043 A motion was made by Megan Krippel, seconded by Sean Ratican to come out of executive session and return to regular board meeting at 6:53 PM. The motion passed with all members present in favor.

23-044 A motion was made by Megan Krippel, seconded by Kathy Perry to approve the staffing proposal submitted by the Interim Library Director. The motion passed with four members in favor. No vote by Vicky Ritter.

23-045 A motion was made by Ken Brown, seconded by Megan Krippel to adjourn the meeting at 6:55 PM. The motion passed with all in favor.

The meeting was adjourned.

  
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President

  
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Secretary

*These Board minutes are not considered official minutes until approved by Library Board.*