

Rock Creek Public Library Board of Directors
Regular Meeting
January 24, 2023

The meeting of the Rock Creek Public Library Board of Trustees was called to order by Ken Brown at 5:30 PM. Roll Call was taken with the following members present: Vicky Ritter, Ken Brown, Kathy Perry, Beverly Martin and Sally Fell.

23-006 A motion was made by Beverly Martin, seconded by Kathy Perry, to approve the minutes of the December 14, 2022 special meeting. The motion passed with five members in favor.

23-007 A motion was made by Kathy Perry, seconded by Beverly Martin, to approve the minutes of the January 2, 2023 special meeting. The motion passed with five members in favor

The Special Board meeting minutes for January 7, 2023 were not approved because of lack of quorum at the January 7 meeting.

Nicholas Hitz swore in new Board Members Sean Ratican and Megan Krippel and they took their seats at the Board table.

23-008 A motion was made by Sally Fell, seconded by Sean Ratican, to approve the December Treasurer financial reports. The motion passed with all members in favor.

Fiscal Officer requested review monthly bills and sign the bank reconciliation. Sally Fell requested that the monthly bills and bank reconciliation be reviewed by Finance Committee before trustees vote on accepting bills for payment.

Fiscal Officer reminded the Library Board about the credit card policy in which charges slips are required to be turned in before the credit cards statement is allow to be paid because not all slips were not turn in last year.

Fiscal Officer provided the Library Board the training schedule for the State Auditor Local Government Training (March 28 & 29) which can be in person or virtually; the Ohio Ethics on line course; and Ohio Public Records in person and virtually.

Fiscal Officer informed the Library Board that this year, the Library is scheduled for a two-year State Audit Years 2021 and 2022.

23-009 A motion was made by Beverly Martin, seconded by Sally Fell, to change the paycheck deposit day from Wednesday to Thursday starting March 2nd. The motion passed with all members in favor.

Fiscal Officer inquired if something could be done in reference to the icicles hanging off the gutters. We need to contact and discuss with the contractor that install the gutters last year to see if a heat tape was installed.

The Library levy is up for renewal this year.

The Board of Trustees By-laws should be reviewed.

Sally Fell to hold a training for the Board of Trustees on March 13th at 11:00 AM to be followed by strategic planning. March 13th will be scheduled as a special meeting.

Beverly Martin indicated that some of the Board of Trustees expiring terms are wrong. Sally Fell mentioned that she flagged the wrong terms and sent proposed simple correction to the RCPL Board President and Director(s) in 2021 and 2022.

Public Comment: None

23-010 A motion was made by Sean Ratican, seconded by Sally Fell to go into executive session to discuss pending lawsuit and invite Attorney David Campbell and Fiscal Officer in at 6:30 PM. The motion passed with all members in favor.

23-011 A motion was made by Beverly Martin, seconded by Sally Fell to return to regular board meeting. The motion passed with all members in favor.


23-012 A motion was made by Beverly Martin, seconded by Sally Fee to go into executive session to discuss director applications and employee compensation and invite Fiscal Officer in with possible action being taken afterwards. The motion passed with all members in favor.

23-013 A motion was made by Ken Brown, seconded by Kathy Perry to return to regular board meeting at 7:47 PM. The motion passed with all members in favor.

23-014 A motion was made by Sally Fell, seconded by Kathy Perry to approve that employees working over 40 hours per work week will be paid at time and half (1-1/2 hours). The motion passed with all member in favor.

23-015 A motion was made by Ken Brown, seconded by Kathy Perry to adjourn the meeting at 7:48 PM. The motion passed with all in favor.

The meeting was adjourned.



President



Secretary

These Board minutes are not considered official minutes until approved by Library Board.