

Rock Creek Public Library Board of Directors

May 21, 2022

The Special meeting of the Rock Creek Public Library Board of Trustees was called to order by President Pat French at 12:00 PM. Roll Call was taken with the following members present: Barbara Hale, Vicki Ritter, Beverly Martin, Ken Brown, Eric Carrel (arrived at 12:45PM). Also present was Director Ed Worso Fiscal Officer Joanne Clapp. Incoming Board Member Kathryn Perry and Public Sally Fell.

The Board met to review and discuss new Personnel Policy Manual and staffing. Discussion was held about holidays paid and unpaid, vacation, sick and funeral leave. The Board suggested adding Christmas Eve and Juneteenth at paid holidays, remove Good Friday and Easter Monday. To close early on Thanksgiving Eve and New Year's Eve. Funeral leave would be five (5) days for full-time employees and three (3) for part-time employees.

The Board requested to Library Director and Fiscal Officer to explore health, dental and life insurance.

22-61 A motion was made by Pat French, seconded by Eric Carrel, to approve increasing part time employee wages to \$14.00 per hour effective May 23, 2022. The motion passed with five members in favor. No vote: Vicki Ritter because pay raises were just given a few month ago.

The Board to discuss at a later date of hiring a full-time employee and hours of operations.

22-62 A motion was made by Beverly Martin, seconded by Barbara Hale, to add Eric Carrel as the third signer for checks. The motion passed with all in favor.

The Director explained the HVAC and hot water tank quotes. The Board will review and vote at their next meeting.

Public Comments (limited to 3 minutes)

Sally Fell- Suggested that library hours could be modified in the summer based on the needs of the community and their summer library use habits.

22-63 A motion was by Beverly Martin, seconded by Barbara Hale to adjourn the meeting at 1:44 PM. The motion passed with all in favor.

The meeting was adjourned with the next scheduled meeting of the Rock Creek Public Library to be held on Tuesday, May 24, 2022 at 5:30 PM.

President

Fiscal Officer

These Board minutes are not considered official minutes until approved by Library Board.