

Rock Creek Public Library Board of Directors

January 25, 2022

The meeting of the Rock Creek Public Library Board of Trustees was called to order by Vice-President Vicki Ritter. Roll Call was taken with the following members present: Barbara Hale, Eric Carrel, Beverly Martin, Yvonne Gibson and via phone with no voting - Patricia French. Also present was Fiscal Officer Joanne Clapp and via phone Director Katherine Blauvelt. Public present – None

22-10 A motion was made by Beverly Martin, seconded by Eric Carrel, to approve the minutes of the November 23, 2021 meeting. The motion passed with four in favor. Abstain: Gibson

22-11 A motion was made by Eric Carrel, seconded by Barbara Hale, to approve the minutes of the January 11, 2022 meeting. The motion passed with all in favor.

22-12 A motion was made by Eric Carrel, seconded by Barbara Hale, to approve the Treasurer's Reports for November and December as presented. The motion passed with all in favor.

Director's Report: One new employee started last week with another starting on January 26<sup>th</sup>. It was discussed that employees are not allowed to work alone because of safety concerns. Snow removal is usually done by the Village however Fleming has been contacted to be a backup. Looking at a new maintenance person. This maintenance person is required to bonded and insured. Working on writing how to instructions for employees and the new Director. Currently not doing in person events with the exception of the Book Club. New membership cards will be ordered. Working on completing library survey.

The Board members discussed the two resumes for the new Library Director. It was decided to wait to interview, continue to look, rewrite the job description and to place an advertisement in the Star Beacon and Gazette.

Vicki Ritter and Beverly Martin informed that Board members they attended the Friends of Library meeting and the Friends of the Library is temporary suspending and considering disbanding. They may donate the money to the library with restriction on how it may be spent.

22-13 A motion was by Eric Carrel, seconded by Beverly Martin to adjourn the meeting at 6:30 PM. The motion passed with all in favor.

The meeting was adjourned with the next scheduled meeting of the Rock Creek Public Library to be held on Tuesday, February 22, 2022 at 5:30 PM.

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President

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Fiscal Officer